TAMIL NADU

Budget: During 1971-72 a sum of Rs. 5,04,363 was spent out of a budget provision of Rs. 5,42,500. For 1972-73 a provision of Rs. 5,56,600 has been made in the budget.

At present, all items of expenditure in regard to State Archives are included in the non-plan annual budget allocations made under the Head of Account "19-General Administration Central Secretariat and Attached Offices J. Civil Secretariat -T. Tamil Nadu Archives".

Building: The Chief Engineer, Public Works Department (Buildings) has prepared the necessary plans and estimates for an additional building to accommodate the Vacuum Fumigation Chamber, which was expected to be imported from United States of America. These have been forwarded to the State Government for administrative sanction. Also there is not enough space in the existing Stack Area for the incoming records, the P.W.D. officials have been requested to prepare estimates and plans for the construction of two additional blocks for records.

Accession of Records: 27,994 files (Secretariat Records) for the year 1967 from Public, Education, Health, Finance, Home, Law, Industries, Labour and Housing, Revenue, Food and Agriculture, Public Works and Rural Development and Local Administration Departments were received. 47 bundles of records of Board of Revenue (1960), Chief Conservator of Forests (1960) and Director of Agriculture (1936-54) and 5,575 Printed Specifications and Mortgage Deeds records were also received.

Arrangement of Records: 27,994 records of the Miscellaneous series of Government Orders in Public, Education, Health, Finance, Home, Law, Industries, Labour and Housing, Revenue and Food & Agriculture Departments of the Secretariat were arranged.

60 bundles of the Proceedings of the Board of Revenue, Director of Agriculture, and Chief Conservator of Forests, received from the Heads of the Departments were also arranged.

Appraisal of Records: The records of the Board of Revenue of more than 50 years old, deposited in this Archives were examined. The total number of papers examined during the year were 23,340. Percentage of papers marked for retention was 11.75%. The files are reviewed in accordance with the retention schedules.

Research and Reference: 66 Research Scholars availed themselves of research facilities.

33,300 queries on records from the Government agencies were attended to, and 1,742 queries on records from private persons and research scholars were also attended to.

Reference Media: The classified Catalogue of Books registered during the years 1921-25 at the office of the Registrar of Books was printed and published during the period. The typescripts of the Classified Catalogue of Books for 1931-35 and 1936-40 were also prepared. The work of cataloguing of the records of the High Court preserved in the State Archives had been taken up.

Publication Programme: Under the scheme of printing records in extenso, the Public Despatches from England, 1755-56(Volume 59) and Public Despatches from England, 1756-57 (Volume 60) were published. The typescripts of the Public Despatches from England, 1758-59 (Volume 62) were sent to the Government Press for printing. The typescripts of the Classified Catalogue of Books for 1926-30 were also sent to the Press for printing.

Preservation of Records: 2,038 sheets of records were flattened and 1,26,330 sheets were guarded. 64,709 sheets were repaired with chiffon and 2,344 books and registers were bound.

Library: 3,637 books were acquired.

Other Important Activities: The plan proposal of various schemes of the State Archives involving non-recurring expenditure of Rs. 61,13,400 and recurring expenditure of Rs. 56,81,600 had been submitted to the State Planning Commission for consideration.